SLPTO Meeting Minutes

September 12, 2017

1. President: Charity DeWitt Calls the meeting ot order (18:30/6:30PM)
2. PTO officers present: Charity DeWitt, Vanessa Garza, Ta Shara Monique, John Cacolice, Alvina Taylor.
3. Charity introduced all the new officers for this year.
4. Reading of the minutes. Motion to approve by Angela Okafur, 2nded by Melissa Clark
5. Treasurer report was skipped temporarily, pending arrival of Alvina.
6. T-Shirt designs were reviewed. 2 shirt designs discussed. 1 for fundraiser and one strictly for PTO members.
   1. Star-Wars theme was selected for PTO member shirts. Suggestion to add Volunteer to the back of the PTO shirt to more easily identify PTO members during an event.
   2. Alvina Taylor was selected as the point of contact for the Member shirts.
7. Shade Structure:
   1. Shade structure is being Manufactured now, should be delivered to the facility on the 21st, suggested completion date will be 23/24th to September 30th.
   2. It was suggested and agreed upon by Principal Bagley that there should be a ribbon cutting ceremony.
8. Treasurer Report: August starting balance: $20,147.75. Deposits: Alvin Skate spirit night $107.50, T-shirt sales, $68.01, Membership Dues: $5.00. Expenditures: Meet the teacher $100, Welcome Back Breakfast: $250. Ending Balance $19,978.26
9. Budget Review
   1. Proposed 2017-2018 Budget review. Starting balance of around $20,000. Anticipated Fundraising income of $18,000. Anticipated expenditures for the year of $32,450.
   2. Next event scheduled is Trunk-or-Treat on 27 October. Budget for this event set at $1500.
   3. Open house was bumped to November 2nd. Budget set at $200.
   4. Buddy Day budget was increased to accommodate for pre-k bounce house.
   5. Carnival budget for this season will be set aside for Fall 2018-2019 school year.
   6. Playground toys spend has been increased to 4x per year. Budget remains $1500.
   7. The Miscellaneous funds were discussed, and explained to be set aside for field trip backpacks, field trip costs and un-anticipated expenses through the year.
   8. Classroom equipment budge was discussed on its best use. Currently set at $5,000. An additional copier/printer for teachers was discussed, it was determined that this would be too expensive to purchase/maintain through normal channels.
10. Committees for 2017-2018:
    1. Trunk or Treat
    2. Fun Run – TaShara researched and found several packages that were discussed.
       1. December 8th was selected as the best time for the school.
       2. Final run coordination’s will be with Principal Bagley.
    3. Spirit night Coordinator
    4. Election Committee
    5. Valentine’s day dance
       1. It was discussed to increase the charge for attendance, perhaps per child, adults free to increase adult participation.
    6. 5th Grade graduation Committee
11. Meeting was adjourned by Charity DeWitt at (20:07/8:07pm)